

# JOB ANNOUNCEMENT

<b>JOB TITLE:</b>	<b>DEPARTMENT AND LOCATION OF POSITION:</b>	<b>POSTING DATE:</b>
Deputy Police Chief	Police	December 20, 2006
<b>STARTING SALARY:</b>	<b>TELEPHONE NUMBER(S):</b>	
Beginning @ \$44,354.25	(478) 445-4664	
<b>ANNOUNCEMENT BEGINNING DATE:</b>	<b>ANNOUNCEMENT ENDING DATE:</b>	
December 14, 2006	January 20, 2007	

## GENERAL NATURE OF WORK:

This position is responsible for assisting the Chief of Police in the administration and management of all Police functions for the City of Milledgeville, Georgia. This position assumes the duties of the Chief of Police during absences of the Chief. Work includes supervising all department personnel. Responsibilities include, initiating disciplinary actions, when necessary. Work includes participating in the hiring of new employees, and assisting in the administration of the department's budget. This position requires the knowledge of federal and state laws, City Ordinances, and department Policies and Procedures. Contracts are typically with department personnel, elected and appointed officials, personnel from other city departments, other law enforcement agencies, members of the news media, and the general public. Work involves intermittent sitting, standing, stooping, the occasional lifting of light and heavy objects, and the use of tools requiring a high degree of dexterity.

## QUALIFICATIONS:

- ❖ Graduation from a standard high school or GED, supplemented by special training in Police Administration, and at least 10 years of progressive law enforcement experience, the last two being at the rank of Captain or above.
- ❖ Ability to meet current requirements set forth in the Georgia Mandate Law Enforcement Training Act/Peace Officer's Standards and Training Act.
- ❖ Possession of or ability to readily obtain a valid driver's license issued by the State of Georgia for the class Vehicle or equipment operated.
- ❖ Experience sufficient to thoroughly understand the work of subordinate positions to be able to answer questions and resolve problems.
- ❖ Knowledge of proper management methods and principles.

\*\*\* ALL RELEVANT INFORMATION SUBJECT TO VERIFICATION \*\*\*

## ALL APPLICATIONS SHOULD BE SUBMITTED NO LATER THAN THE ENDING DATE TO:

CITY OF MILLEDGEVILLE  
P.O. BOX 1030  
MILLEDGEVILLE, GA 31059-1030  
OR  
Email: [dbrown@milledgevillega.us](mailto:dbrown@milledgevillega.us)

INCOMPLETE APPLICATIONS, APPLICATIONS WITH INSUFFICIENT DETAIL, OR APPLICATIONS, WHICH ARE OTHERWISE UNACCEPTABLE, WILL BE REJECTED; AND CAN RESULT IN AN APPLICANT MISSING OUT ON CONSIDERATION FOR THE VACANCY.

## TYPE OF RECRUITMENT:

- THIS ANNOUNCEMENT IS OPEN TO CURRENT STATUS EMPLOYEES OF THE CITY OF MILLEDGEVILLE.
- THIS ANNOUNCEMENT IS OPEN TO ALL CURRENT PERMANENT STATUS CITY EMPLOYEES AND ANY FORMER EMPLOYEES WITH RE-EMPLOYMENT PRIVILEGES.

❑ THIS ANNOUNCEMENT IS OPEN TO ALL QUALIFIED PERSONS.