

## Schedule - Attendee Quick Reference

Sunday January 31st		
3:00pm - 5:00pm	Omni North Tower, M1 Dogwood Room A	Executive Board Meeting
Monday February 1st		
10:00am - 5:00pm	Omni North Tower, M4, Grand Ballroom (Exhibit Area)	Conference Registration
10:00am - 5:00pm	Omni North Tower, M4, Grand Ballroom	Exhibits Open
10:00am - 5:00pm	Omni North Tower, M4	Health Screenings
10:00am - 5:00pm	Omni Hotel (see other side for details)	Committee Meetings
1:00pm - 5:00pm	Omni North Tower, M4, Grand Ballroom E	Training
6:00pm - 9:00pm	Omni South Tower, Atrium Terrace	GACP Reception with State Legislators (Business Casual Attire)
6:00pm - 10:00pm	Omni Azalea Suite N651	Hospitality Suite Sponsored by L.A.W. Publications
Tuesday February 2nd		
8:00am - 9:00am	Omni North Tower, M4, Grand Ballroom	Continental Breakfast
8:00am - 1:00pm	Omni North Tower, M4, Grand Ballroom	Exhibits Open
9:00am - 12:00pm	Omni North Tower, M4, Grand Ballroom E	Business Meeting (Training will begin after the Business Meeting)
Following Business Meeting	Omni North Tower, M4, Grand Ballroom E	Training
1:00pm - 5:00pm	Omni North Tower, M4, Grand Ballroom E	Training
Wednesday February 3rd		
7:00am - 8:00am	Omni North Tower, M4, Grand Ballroom	Continental Breakfast
8:00am - 12:00pm	Omni North Tower, M4, Grand Ballroom	Training
12:00pm	Conference Adjourns	

Don't Miss It!!!!

### Health Fair

Be sure to visit the Health Fair on Monday in the Omni North Tower, M4, Booth #88. Blood pressure readings, pulse checks, blood glucose checks and more! Take advantage of this great opportunity to check up on YOU!

### GACP Reception with State Legislators

All of our legislators have been invited to stop by our conference reception on Monday evening to informally meet with us. Your participation is necessary because their time is very valuable, particularly during the legislative session when they are working very hard doing the "people's business." Networking is important – so take the time to meet "the policy makers" at this function.

Reservations are not required and spouses/guests are welcome to attend. Each registered attendee will receive two drink tickets at the door. Be sure to wear your name badge. Business, casual attire is requested.

### Business Meeting and Training

A training session will begin immediately following the conclusion of the Business Meeting. This training is included in the required training for reimbursement of conference lodging and meals. (See Conference Program included in your registration packet for all requirements related to reimbursements.)

WELCOME TO THE  
GEORGIA ASSOCIATION  
OF CHIEFS OF POLICE

## 2010 Winter Training Conference



# Quick Reference Guide

# Frequently Asked Questions

♦ **I am a GACP Conference Attendee, where do I pick up my registration packet?**

*All conference attendees, whether you have pre-registered or are registering on-site, should visit the GACP Registration Area located in the Omni North Tower, M4 - Grand Ballroom (exhibit hall). You will receive a packet which includes the conference program, name badge, tax exempt forms, reimbursement forms, and other important documentation.*

**Conference registration hours are**  
**Monday, February 1st**  
**from 10:00am\* - 5:00pm.**

*\*Since the registration desk is located in the exhibit hall and vendors will be setting up for the conference, your packet will not be available for pick-up until 10:00am*

♦ **I am a GACP Exhibitor, where do I pick up my registration packet?**

*A representative from each registered vendor should visit the GACP Registration Area located in the Omni North Tower, M4—Grand Ballroom (exhibit hall). You will receive a packet which includes a conference program, name badge(s), and other important documentation.*

**Monday, February 1st**

*Exhibitor Registration and Set-Up  
 8:00am - 10:00am*

*Exhibits Open -10:00am - 5:00pm*

*Exhibitor Meeting  
 1:15pm - 1:30pm  
 Omni Hotel, S Tower, Oak Room, Lobby Level*

**Tuesday, February 2nd**

*Exhibits Open  
 8:00am - 1:00am*

*Exhibit Dismantle  
 1:00pm - 3:00pm*

*Shipping  
 If your display materials were shipped via Blue Chip Expo prior to the conference, pack your supplies at the end of the conference and leave them in your booth. A Blue Chip Expo representative will be by to pick them up and ship the items back to you.*

**DO NOT LEAVE ITEMS IN YOUR BOOTH FOR SHIPPING** if you are not contracted with Blue Chip Expo. You are responsible for making arrangements to ship your materials out of the facility.

♦ **I have arrived early to attend a GACP meeting. When and where is my meeting?**

**Sunday, January 31st**

**Executive Board Meeting**  
 3:00pm - 5:00pm  
 Omni North Tower, M1, Dogwood Room A

**Monday, February 1st**

**District Representative & Committee Chairs Meeting**  
 11:00am - 1:00pm  
 Omni North Tower, M1, Dogwood Room A

**Alarm Committee**  
 10:00am- 11:00am  
 Omni Hotel, M3, North Tower, Walnut Room

**State Certification Committee**  
 10:00am - 11:00am  
 Omni Hotel, M3, North Tower, Chestnut Room

**Corporate Relations Meeting**  
 3:30pm—5:00pm  
 Omni North Tower, M3, Dogwood Room A

<b><u>Training</u></b>	
<b>Monday, February 1st</b> <b>(One 4-hour block)</b>	<b>1:00pm - 5:00pm</b>
<b>Tuesday, February 2nd</b> <b>(One 2-hour block)</b>	<b>After Business Meeting</b>
<b>Tuesday, February 2nd</b> <b>(Four 1-hour blocks)</b>	<b>1:00pm - 5:00pm</b>
<b>Wednesday, February 3rd</b> <b>(One 4-hour block)</b>	<b>8:00am - 12:00pm</b>